

**ANNOUNCEMENT FOR THE OPENING OF AN INTERNATIONAL SELECTION  
TENDER PROCEDURE FOR DOCTORATE HIRING PURSUANT TO ARTICLE  
23.<sup>rd</sup> OF DECREE-LAW N.º 57/2016 OF AUGUST 29, AS AMENDED BY LAW  
NO. 57/2017, OF JULY 19**

1. The meeting of the Board of Centro Ciência Viva do Algarve, held on 19/07/2018 deliberated the opening of an international selection tender for a doctorate vacancy to exercise the duties of management and communication activities of science and technology in the scientific area(s) **Education Sciences, specialization on teaching and science communication**, with an undefined work contract regime under Article 140 (1) (g) of the Portuguese Labour Code, for the execution of a precisely defined and non-durable service, with a maximum duration of 6 years, to:

- Collaborate in the programming and production of educational and scientific contents for the activities of Centro Ciência Viva do Algarve;
- Support the flow between Centro de Ciência do Algarve and the network of Ciência Viva Centers, in particular in the development and sharing of digital platforms for activities management and creation and development of contents for common projects;
- Develop partnerships and contacts between society, the educational community and the scientific community, nationally and internationally;
- Collaborate, within the scope of their training area, in the projects that Centro de Ciência Viva do Algarve is involved, namely in the general execution of the projects as well as in the production of related contents;
- Collaborate in projects for the promotion of the scientific and technological culture, related to its area of training;
- Develop projects within the scope of social inclusion through scientific culture, as well as promoting learning outside the classroom.

2. Applicable Legislation – Decree-Law no. 57/2016 of August 29, as amended by Law no. 57/2017, of July 19, which approved the doctorate hiring regime to stimulate scientific and technological employment in all areas of the knowledge (RJEC) and

Regulatory Decree n.º 11-A / 2017, of December 29 from the Labor Code, approved by Law n.º 7/2009, of February 12, under its current reading.

2.1. The present tender procedure is open pursuant to n.º 1 of article 23.<sup>rd</sup> of the RJEC for the performance of jobs performed by grantees with a doctorate degree fulfilling the eligibility criteria established in the said article, in accordance with the grant with the reference SFRH/BGCT/52704/2014.

3. Pursuant to article 13.<sup>th</sup> of the RJEC the jury of the tender is composed as follows:

**Members:**

President: Mestre Paulo Santos, President of the board of Centro Ciência Viva do Algarve;

1<sup>st</sup> member: Professor Rute Cristina Correia da Rocha Monteiro, Escola Superior de Educação e Comunicação da Universidade do Algarve, which will replace the President, in her absences and impediments;

2<sup>nd</sup> member: Professor Mauro Figueiredo, Instituto Superior de Engenharia da Universidade do Algarve;

**Substitute members:**

1<sup>st</sup> member: Professor José Bidarra, Departamento de Ciências e Tecnologia da Universidade Aberta.

2<sup>nd</sup> member: Researcher Dário Passos, Investigador no Centro de Eletrónica, Optoeletrónica e Telecomunicações da Universidade do Algarve.

4. Workplace shall be at Centro Ciência Viva do Algarve, Rua Comandante Francisco Manuel s/n , 8000-250 Faro, Portugal.

5. Monthly remuneration to be paid is that set by point a) of n.º 1 of article 15.<sup>th</sup> of the RJEC and in n.º 1 of article 5 of Regulatory Decree N.º 11-A/2017, of December 29, corresponding to level 33 of the Single Salary Table, approved by the Administrative Rule n.º 1553-C/2008, of 31 December, without prejudice to the provisions of paragraph 3 of said article.

6. Applicants can be any national, foreign and stateless candidate(s) with a doctoral degree in **Education Sciences, specialization on teaching and science communication**, who are holders of a scientific and professional curriculum that shows a profile suited to the activity to be performed. If the doctorate degree has been awarded by a foreign higher education institution, said degree must comply with the provisions of Decree-Law no. 341/2007 of October 12, and any formalities established therein must be complied with at the application deadline.

7. General tender admission requirements are those set in the previous section, and the scientific and professional curriculum of the candidates must show the following profile:

- Proven experience in the management of projects and science promotion activities, particularly those with digital platforms and learning outside the classroom;
- Fluency in Portuguese and English.

Preference will be given to candidates with:

- Proven experience in team coordination and management;
- Training in the area of science education; and
- Certificate of Formator by the Scientific and Pedagogical Council of Continuous training.

8. Pursuant to article 5 of the RJEC, the selection is made based on the evaluation of the scientific and curricular career of the candidate.

9. The evaluation of the scientific and curricular career focuses on relevance, quality and up-to-dateness of:

- a) scientific, technological, cultural or artistic production in the last five years, deemed most relevant by the candidate;
- b) research activities, applied or practice-based, developed over the last five years, deemed most impactful by the candidate;

- c) knowledge extension and dissemination activities developed in the last five years, namely under the scope of the promotion of culture and scientific practices, deemed most relevant by the candidate;
- d) activities of management of science, technology and innovation programmes, or the experience in observing and monitoring the scientific and technological system or higher education, in Portugal or abroad.

**10.** The five-year period mentioned in the preceding paragraph can be extended by the panel, at the request of the candidate, whenever the suspension of scientific activities is reasoned by socially protected grounds, like parental leave, long-term serious illness, and other legally protected situations of unavailability to work.

**11. Evaluation criteria and methodology:**

Pursuant to article 5 of the RJEC, the selection of the doctorate to be contracted will be based on the following evaluation criteria and methodology, which shall be carried out in two phases:

11.1 – First phase: Evaluation of the scientific and curricular path of the candidates, focusing on the relevance, quality, timeliness and suitability of this course to the functions to be performed, according to the following evaluation factors and weightings:

- a) Quality, and diversity of the activities of dissemination and promotion of scientific culture in museums and science centers: weighting 30%;
- b) Quality and relevance of the communication activities of science and teacher training in content and digital platforms as well as organizing events of dissemination of good practices, notably with regard to social inclusion, carried out by the candidate in the last 5 years, deemed most relevant by the candidate: weighting 30%;
- c) Quality and relevance of team management and coordination activities in science, technology and innovation programs associated with national and international projects, notably linked to learning outside the classroom: weighting 30%;

d) Quality, relevance and topicality of educational content directed to school groups, teachers and public, as well as in an expository context, designed and developed by the candidate in the last 5 years, considered more relevant by the candidate: weighting 10%.

11.1.1 Scale of classification: in the evaluation of the scientific and curricular career, each member of the selection jury votes each evaluation factor, for each accepted candidate, on a scale from 1 to 5, considering the duties to be performed, subsequently elaborating the ranked list of candidates with their respective classification, relating to the first evaluation phase.

11.1.2. Only the candidates classified in the first 3 places in the first evaluation phase will be invited for an interview, to be held in the 2nd evaluation phase. The invitation will be made by email, with delivery receipt of notification, and sent with at least 5 business days in advance.

11.2 – Second phase: evaluation through interview, exclusively intended to clarify aspects related to the results of the activity carried out in the disciplinary area of the tender procedure, considering its specific requirements, and to evaluate the candidate's competence to perform the duties to be performed. Members of the panel should also consider their oral skills and fluency in English.

11.2.1. Classification scale: in the evaluation of the interview each member of the jury panel classifies on a scale of 1 to 5 the results of this selection procedure, for each admitted candidate.

11.2.2. Candidates who do not attend the interview will be excluded from the tender procedure, except in case of absolute impossibility of appearance, due to illness duly proven and justified, to be notified to the President of the Jury as soon as possible and within a maximum of 5 working days from the verification of the situation of impossibility.

11.3. Assessment methods: the final evaluation of the 1st phase shall be performed only according to the criterion of evaluation of the scientific and curricular career of the candidates; the final evaluation of the 2nd phase will be performed according to the evaluation of the scientific and curricular career of the candidates conducted in the 1st phase, and with the evaluation of the interview, with a weighting of respectively 70% and 30%, resulting in a final score casted by each jury member to each candidate. Each member of the jury must present the reasoning, in fact and in law, for the votes casted.

**12.** The final classification system of the candidates is expressed on a scale of 1 to 5 values, valuing up to the hundredths, as a result of the weighted arithmetic mean of the quantitative classifications obtained in each selection method, applicable in each phase. In case of equality of classification in the second phase, tie-breaking criteria will be the classification obtained in the evaluation of the scientific and curricular career.

**13.** The panel deliberates by means of nominal votes based on the selection criteria adopted and disclosed, with no abstention allowed.

**14.** Minutes of the panel meetings shall be executed and shall include a summary of all occurrences of said meetings, as well as of all votes casted by the members and respective reasoning, shall be provided to the candidates whenever requested.

**15.** After completing the application of the selection criteria, the panel shall prepare an ordered list of approved candidates and respective classification.

**16.** The panel's final decision shall be approved by the leader of the institution that also decides on the hiring.

**17. Formalization of applications:**

17.1 Applications are formalized upon application file, made available at the email address of Centro Ciência Viva do Algarve, em [www.ccvalg.pt](http://www.ccvalg.pt), sent to the President of the Board, including identification of this announcement, full

name, parent's names, number and date of ID or citizen's card, or civil identification number, tax payer ID number, date and place of birth, marital status, occupation, residence and contact address, including email address and phone number and identification of reference of the tender procedure they are applying for – **Education Sciences-CCVALg**.

17.2 Applications shall include all documents proving the requirements set in 6 and 7 for tender admission, in particular:

- a) Copy of certificate or diploma;
- b) PhD thesis;
- c) Detailed curriculum vitae, in Portuguese or English, structured in accordance with sections 9 and 11 of this announcement;
- d) Other documentation relevant for the evaluation of the qualification in the applicable scientific area;
- e) Other documents demonstrating requirements set in sections 9, 11.1 and, if applicable, section 10 of this announcement.

17.3 Applicants shall submit their application files and supporting documentation, preferably in digital form, in PDF format, to the email address [secretariado@ccvalg.pt](mailto:secretariado@ccvalg.pt) **indicating the reference of the tender procedure they are applying for**. Alternatively, applications can be delivered in person at Centro Ciência Viva do Algarve, Rua Comandante Francisco Manuel s/n, 8000-250 Faro, during office hours, or by mail to said address, by registered mail with acknowledgment of receipt, sent until the last day of application deadline, which is hereby set as the period of **30 working days after publication of this Announcement** on the websites of Centro Ciência Viva do Algarve, [www.ccvalg.pt](http://www.ccvalg.pt), FCT, IP, and in a national newspaper.

**18.** All candidates who formalize their application incorrectly or who fail to prove the requirements imposed by this tender are excluded from admission. In case of doubt, the panel is entitled to request any candidate to present further documentation supporting their statements.

**19.** False statement provided by the candidates shall be punished according to the law.

**20.** Lists of both admitted and excluded candidates as well as the final classification list shall be posted at Centro Ciência Viva do Algarve, Rua Comandante Francisco Manuel, 8000-250 Faro, and published on the website [www.ccvalg.pt](http://www.ccvalg.pt) , and all candidates shall be notified by e-mail with delivery receipt.

**21. Preliminary hearing and deadline for final decision:** pursuant to article 121 of the Administrative Procedure Code, after notified of the decisions of the panel about this procedure, all candidates have 10 working days to respond to said decisions, pursuant to preliminary hearing rights. The final decisions of the panel shall be pronounced within 90 days from the deadline for submission of applications.

**22.** The present tender is exclusively destined to fill this specific vacancy and can be terminated at any time until the homologation of the list of final ordering of the candidates, expiring with the respective occupation of said vacancy.

**23. Non-discrimination and equal access policy:** the Centro Ciência Viva do Algarve actively promotes a policy of non-discrimination and equal access, and therefore no candidate can be privileged, benefited, impaired or deprived of any right or exemption from any duty owing to their ancestry, age, sex, sexual orientation, marital status, family status, economic conditions, education, origin or social conditions, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and union membership.

**24. The panel approved this announcement in the meeting held on 23/07/2018.**

**25.** Under DL 29/2001 of 3 February, candidates with disabilities shall be preferred in a situation of equal classification, and said preference supersedes any legal preference. Candidates must declare on their honour their respective degree and type of disability, and the means of communication/expression to be used in the selection period on their application form, under the regulations above.



**26.** Date of publication of this notice: 25/07/2018